



# Illinois State Board of Education

100 North First Street  
Springfield, Illinois 62777-0001

## PROGRESS REPORT – DISCIPLINE IMPROVEMENT PLAN TEMPLATE

### STUDENT CARE DEPARTMENT

Per [105 ILCS 5/2-3.162](#) and [Public Act 098-1102](#), districts are required to submit a Progress Report in addition to their previously submitted Discipline Improvement Plan. Within one year after being identified, the school district shall submit this Progress Report to the Illinois State Board of Education and post it on the district's website. The Progress Report describes the implementation of the Discipline Improvement Plan and the results achieved.

### PROGRESS REPORT

|  |             |   |
|--|-------------|---|
| NAME OF SCHOOL DISTRICT/CHARTER SCHOOL | SCHOOL YEAR | LINK TO PROGRESS REPORT ON THE DISTRICT'S WEBSITE |
| SCHOOL DISTRICT/CHARTER SCHOOL ADDRESS |             |   |
| SUPERINTENDENT/ADMINISTRATOR NAME      |             |   |

### DISCIPLINE IMPROVEMENT PLAN TEAM

Districts are encouraged to convene a Discipline Improvement Plan team to address exclusionary discipline and/or racial disproportionality.

| TEAM LEADER NAME    | POSITION/TITLE | EMAIL ADDRESS |
|---------------------|----------------|---------------|
| TEAM MEMBER #1 NAME | POSITION/TITLE | EMAIL ADDRESS |
| TEAM MEMBER #2 NAME | POSITION/TITLE | EMAIL ADDRESS |
| TEAM MEMBER #3 NAME | POSITION/TITLE | EMAIL ADDRESS |
| TEAM MEMBER #4 NAME | POSITION/TITLE | EMAIL ADDRESS |
| TEAM MEMBER #5 NAME | POSITION/TITLE | EMAIL ADDRESS |
| TEAM MEMBER #6 NAME | POSITION/TITLE | EMAIL ADDRESS |

### RECOMMENDED STEPS TO CONSIDER WHEN REFLECTING ON THE PROGRESS REPORT

#### 1. Review of discipline data:

Please go to the ISBE [School Discipline](#) webpage to find district data. Districts/charter schools may also consider any other local data utilized in creation of their plan. **What improvements were evidenced in your recent data as a result of your action plan to reduce the use of exclusionary and/or racial disproportionality? What do you think is contributing to these trends? To what extent has bias played a part in your data?**

**2. Please provide a summary of what you intended to complete or accomplish as a result of your Discipline Improvement Plan.**

**3. What specific resources have you been using to counteract punitive discipline (e.g., restorative justice; peace circles; an alternative recourse, such as a mediator)? Did you incorporate any of these strategies/ practices into your plan?**

**4. Did you increase the use of restorative practices? Please describe any increase in social-emotional learning opportunities for students.**

**5. Describe how you utilized a multi-tiered system of support (MTSS).**

**6. What does your most recent/current-year data inform you about disciplinary or exclusionary discipline practices?**

**7. What changes are you going to implement moving forward?**

8. Have you completed implicit bias training? Have you incorporated the [Diversity Equity and Inclusion Provider Evaluation Tool](#)? If you did, what are your thoughts regarding your current implicit bias training (e.g., effective or ineffective)?

9. Reflect on what did and did not work from your Discipline Improvement Plan. Do you anticipate making any changes to this plan? Why or why not?