

Educational Support Personnel

Probation, Supervision and Evaluation

Probation

New educational support personnel are on probationary status for a period of twelve months.

Supervision

Educational support personnel will be assigned to a supervisor to whom they will be primarily responsible.

Evaluation

During the first two years of employment, educational support personnel will be evaluated a minimum of twice a year prior to December 1 and May 1 by their immediate supervisor and shall be notified in writing of unsatisfactory performance. Educational support personnel with more than two (2) years of service will be evaluated a minimum of once a year, prior to April 1.

ADOPTED: July 20, 1999