

P R O C E E D I N G S
BOARD OF EDUCATION
ALTON COMMUNITY UNIT SCHOOL DISTRICT NO. 11
1854 East Broadway
Alton, IL 62002
December 20, 2016
7:00 P.M.

The meeting was held at the Administrative Center, 1854 East Broadway, Alton, Illinois. President Edmond Gray called the meeting to order at 7:01 p.m.

Board members who answered present were: David Fritz, Edmond Gray, David Lauschke, Vivian Monckton, Barry Macias, and George Terry. David Goins was absent.

The following administrators were present: Mark Cappel, Interim Superintendent of Schools; Kristie Baumgartner, Assistant Superintendent of Schools; Dr. Sonya Ptah, Director of Human Resources; Chris Norman, Director of Financial Services; Cathy Elliott, Coordinator of Special Education; Elaine Kane, Curriculum Coordinator, and David McClintock, Director of Building and Grounds

Media present: WBGZ and The Telegraph

III. APPROVAL OF THE AGENDA

It was moved by Ms. Monckton, seconded by Mr. Lauschke and carried unanimously that the Board of Education approve the agenda for December 20, 2016.

IV. READING OF COMMUNICATIONS AND PETITIONS

A thank you card was received from St. Jude's for the memorial donation for Joseph Haar, father of JoAnne Curvey, principal at Gilson Brown

A thank you card was received from the Church of Eva Snyder, mother of Stephanie Lievers a teacher's assistant.

V. CITIZENS' AGENDA

None

VI. INFORMATION ITEMS

A. Superintendent's Report:

1. Freedom of Information Act Requests:

On October 3, 2016, Jennie Smith from Acme Research requested public records for expenditure information. Mr. Norman responded on October 3, 2016 that as in the past, assuming agreement on Acme's part, we will provide this information by December 1, 2016 which coincides with an annual report we submit to the state. With agreed extension, this was sent via email on December 8, 2016 by Mr. Norman to satisfy the FOIA request.

On November 4, 2016, Dan Boris from Services Employees International Union Local 73 requested information regarding employees and Union Dues. Mr. Norman forwarded the information requested by email on November 4, 2016 to satisfy the FOIA request.

2. Rotary Student of the Month – AHS – Elise Kerkemeyer

3. Optimist Student of the Month for December – AMS – Jonathan Das

4. Optimist Student of the Month – Gilson Brown – Landon Stratton
5. 1st Team All-Southwestern Conference Teams ---
Abby Fischer – Girls Tennis
Skylar Funk – Boys Soccer
Cody Markle – Football
6. Illinois State Transition Award – Joe Michalski
7. Shop with a Cop – Brian Zurek
8. Mike Bellm/Melissa Edwards presented on ‘Conversation Toward a Brighter Future’ project at Alton High.

VII. BOARD ACTION ITEMS

A. Motion: Consent Agenda

It was moved by Mr. Lauschke, seconded by Ms. Monckton and carried unanimously that the Board of Education approved the consent agenda as followed:

- Approval of the Regular Minutes of November 15, 2016
- Special minutes of November 7, 2016 and November 15, 2016
- Treasurer’s Report
- Approval of Bills
- Student Activities and Convenience Funds Report
- Cash Flow Report

B. Motion: Personnel

It was moved by Mr. Lauschke, seconded by Ms. Monckton and carried unanimously that the Board of Education accept the resignation through retirement with the 6% incentive of the following certificated personnel effective as indicated:

Melissa Gibson – at the end of the 2019-2020 school year
Lynda Willings – at the end of the 2019-2020 school year

That the Board of Education would accept the resignation of the following personnel in an extra duty assignment effective as indicated:

Angela Hogle – Alton High School – Assistant Cheerleading Coach – December 5, 2016

That the Board of Education would approve the appointment of the following personnel to an extra duty assignment for the 2016-2017 school year:

Julia Frazier – Alton High School – Costume Designer

That the Board of Education would offer employment to the following certificated personnel effective as indicated:

Laraine Love – January 3, 2017

That the Board of Education would accept the resignation of the following educational support personnel effective as indicated:

Ellamae Fox – December 31, 2016

That the Board of Education would approve a leave of absence for the following educational support personnel effective as indicated:

Sherry Droste – November 28, 2016 through the end of the 2016-2017 school year

That the Board of Education would offer employment to the following educational support personnel effective as indicated:

Jennifer Skidmore – November 28, 2016

C. Motion: Approve Resolution Authorizing and Approving the Second Notice to Remedy

It was moved by Mr. Lauschke, seconded by Ms. Monckton and unanimously carried that the Board of Education adopt a resolution authorizing and approving the second notice to remedy for Jennifer Rodriguez.

D. Motion: Agreement to Employ Superintendent

It was moved by Mr. Lauschke, seconded by Ms. Monckton and unanimously carried that the Board of Education approve an agreement to employ Mark Cappel full-time as Superintendent of Schools for three years beginning July 1, 2017.

E. Motion: Adoption of Annual Tax Levy

It was moved by Mr. Lauschke, seconded by Ms. Monckton and unanimously carried that the Board of Education adopt the attached resolutions to establish the 2016 tax levy.

F. Motion: Policy Revision – 1st Reading

It was moved by Mr. Lauschke, seconded by Mr. Fritz and unanimously carried that the Board of Education approve the revision of the following policies:

July 2016

2:70 Vacancies on the School Board – Filling Vacancies

6:100 Using Animals in the Educational Program

6:235 Access to Electronic Networks

7:10 Equal Educational Opportunities

7:270 Administering Medicines to Students

7:340 Student Records

~~8:90 Parent Organizations and Booster Clubs - Not adopting~~

8:110 Public Suggestions and Concern

October 2016

2:30 School District Elections

2:120 Board Member Development

2:125 Board Member Compensations: Expenses

2:200 Types of School Board Meetings
2:220 School Board Meeting Procedure
2:250 Access to District Public Records
3:40 Superintendent
3:50 Administrative Personnel Other Than the Superintendent
4:10 Fiscal and Business Management
4:55 Use of Credit and Procurement Cards
4:60 Purchases and Contracts
4:80 Accounting and Audits
4:110 Transportation
4:130 Free and Reduced-Price Food Services
4:150 Facility Management and Building Programs
4:170 Safety
4:175 Convicted Child Sex Offender: Criminal Background Check and/or Screening: Notifications
5:10 Equal Employment Opportunity and Minority Recruitment
5:30 Hiring Process and Criteria
5:60 Expenses
5:100 Staff Development Program
5:125 Personal Technology and Social Media; Usage and Conduct
5:185 Family and Medical Leave
5:190 Teacher Qualifications
5:250 Leaves of Absence
5:260 Student Teachers
5:280 Duties and Qualifications
5:330 Sick Days, Vacation, Holidays and Leaves
6:15 School Accountability
6:50 School Wellness
6:60 Curriculum Content
6:140 Education of Homeless Children
6:145 Migrant Students
6:160 English Learners
6:170 Title I Programs
6:310 High School Credit for Non-District Experiences; Course Substitutions: Re-entering Students
6:340 Student Testing and Assessment Program
7:15 Student and Family Privacy Rights
7:30 Student Assignment and Intra-District Transfer
7:50 School Admissions and Student Transfers To and From Non-District Schools
7:60 Residence
7:70 Attendance and Truancy
7:190 Student Behavior
7:250 Student Support Services
7:260 Exemption from Physical Activity Education
7:270 Administering Medicines to Students
7:305 Student Athlete Concussions and Head Injuries
7:310 Restrictions on Publications: Elementary Schools
7:315 Restrictions on Publications: High Schools
7:340 Student Records
8:30 Visitors to and Conduct on School Property
8:70 Accommodating Individuals with Disabilities
8:100 Relations with Other Organizations and Agencies

G. Motion: Interfund Loan from Operations and Maintenance Fund to Debt Services

It was moved by Mr. Lauschke, seconded by Ms. Monckton and unanimously carried that the Board of Education approve the transfer of an Interfund Loan to the Debt Services Fund from the Operations and Maintenance Fund for \$225,000 retro to November 2016 with said Interfund Loan to be repaid upon the receipt of the local property taxes from the 2015 Levy.

H. Motion: Partial Repayment of Interfund Loan

It was moved by Mr. Lauschke, seconded by Ms. Monckton and unanimously carried that the Board of Education approve the transfer of \$725,000 from the Debt Services Fund to the Operations and Maintenance Fund as partial repayment of the \$1,525,000 loaned to the Debt Services fund from the Operations and Maintenance fund during fiscal year 2017.

I. Motion: Resolution – Request to Intervene

It was moved by Mr. Lauschke, seconded by Ms. Monckton and carried that the Board of Education approve the attached Resolution approving the submission of Request to Intervene in appeal proceedings with the State of Illinois property tax appeal board and authorize the school district attorney to file said intervention appeal.

J. Motion: County Schools Facility Sales Tax Resolution

It was moved by Mr. Fritz, seconded by Ms. Monckton and unanimously carried that the Board of Education adopt the attached Resolution directing the Regional Superintendent of Schools for the County of Madison, Illinois, to certify to the county clerk the question of imposing a retailers' occupation tax and service occupation tax at a rate of 1% to provide revenue to be used exclusively for school facility purposes for submission to the electors of said county at the consolidated election to be held on the 4th day of April, 2017.

VIII. CONFERENCE ITEMS

A. Recommendations from the Board of Education Relative to Agenda Topics for Future Consideration – None

B. Administrative Review of Topics for Future Consideration – None

IX. Board Action Items Continued

Motion: Closed Session

A. It was moved by Mr. Fritz, seconded by Mr. Lauschke and unanimously approved by the Board of Education to adjourn to a closed session to discuss the appointment, employment, compensation, performance, or dismissal of specific employees of the district. 5 ILCS 120/2(C)(1). No Action will be taken.

Motion: Resume in Open Session

B. It was moved by Mr. Lauschke, seconded by Ms. Monckton and unanimously carried that the Board of Education resume in open session.

X. Mr. Gray adjourned the meeting at 7:38 p.m.

President

Secretary